Self Evaluation

It is recommended that you upload a self-evaluation statement for your review file to inform reviewers at all levels, from the department to the Senior Vice-Chancellor Academic Affairs, of the nature of your contribution and the impact of your achievements on the field, from your perspective. If you conduct collaborative research, it is advisable that you also include in your self-evaluation statement a clear description of YOUR contributions to the work. In addition, if you encounter difficulties in the area of teaching, reviewers will appreciate your informing them what actions you are taking to improve teaching performance in the upcoming review period.

The March 1, 2003 version of PPM 230-28 included the following in Section V Candidate Responsibilities.

“Candidates are encouraged to provide a self-assessment describing their teaching, research and creative activity, and service within the review period (which may include more detail than the Bio/Bib packet). They may explain any extraordinary responsibilities and accomplishments and the significance of their research and creative activity and its impact on their field. Candidates undergoing career reviews should include scholarly accomplishments not only within the review period, but since the last promotion and a description of significant work produced earlier in their academic careers. Candidates with teaching responsibilities should provide information on the courses they teach. If the teaching involved the establishment of a new course, major revision of a course, new innovations in teaching, or other extraordinary efforts, these should be described. Candidates should also describe their service contributions, indicating whether they chaired a committee and detailing the committee responsibilities and workload.”

A statement of self-assessment is not required. However, it is so strongly recommended that if you choose not to submit one, we ask that you sign a statement to the effect that you understand that it is recommended but that you choose not to submit one. If you do submit a self-assessment, please sign and date it at the end.